

COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS

CIVIL SERVICE COMMISSION

OFFICE OF PERSONNEL MANAGEMENT

P.O. BOX 5153 CHR, SAIPAN, MP 96950-5153

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CSC website: <http://www.cnmisc.net> | OPM website: <http://www.opm.cnmi.gov>



RAYMOND M. MUÑA
Chairperson, CSC



JOSEPH M. PANGELINAN
Acting Director of Personnel

EXAMINATION ANNOUNCEMENT NO: 24-075

OPENING DATE: 06/21/24

CLOSING DATE: 06/21/25

This examination is for the purpose of developing an Open Competitive and Promotional Eligible list. It is the policy of the Commonwealth of the Northern Mariana Islands that the personnel system will be applied and administered according to the principle of equal opportunity for all citizens and nationals as defined by the Northern Marianas Commonwealth Constitution regardless of age, race, sex, religion, political affiliation or belief, marital status, disability or place of origin.

POSITION AND SALARY: Area of Particular Concern (APC) Land Use Planner

Ungraded

\$1,730.77 B/W - \$45,000.00 P/A

The salary given will be determined by the qualification of the appointee.

LOCATION: Office of the Governor, Saipan

Division of Coastal Resources Management (DCRM)

DUTIES:

Inventory properties applicable for land acquisition/land compensation. Assess and research regulatory materials and policies, geographical data, plans and other pertinent information to develop criteria and methodology for evaluating sites. Evaluate the viability of at least three (3) different sites on Saipan, Tinian, or Rota, and finalize their site selection through a development of a Feasibility Study. Lead the drafting, approval and completion of a Land Use Acquisition Plan. Lead the drafting of a proposal for funding through the Infrastructure Investment and Jobs Act (IJA) and other potential funding sources. Submit a work plan to NOAA and DCRM explaining how the land acquisition will be implemented. Draft a legal framework such as Permission for Appraisal (NMIAC § 145-50-115) or a Memorandum of Agreement (MOA) which will be reviewed and approved by a Legal Counsel. Assist the Community Planning Liaison with presenting findings to CNMI Leadership, government agencies, and stakeholders and secure approval to continue project planning and implementation. Assist the Community Planning Liaison with communications and other outreach aspects of the work as necessary. Prepare semi-annual performance progress reports. Perform other related duties, as assigned by the DCRM Director.

MINIMUM QUALIFICATION REQUIREMENTS:

Graduation from an accredited college or university with a Bachelor's Degree in Environmental Science/Studies, Natural Resources Management, Planning, Marine/Terrestrial Biology, or other related field plus four (4) years of project management experience in work relevant to natural resources environmental planning or coordination, community water shed planning, assessment, or implementing nonpoint pollution program. A Master's degree with two (2) years of experience may be substituted. Copy of Degree or Official Transcript and Criminal Record must be attached to the application.

CONDITIONAL REQUIREMENTS:

*This position is "**COVERED**"; Is eligible to receive overtime payment for overtime hours performed pursuant to Part IV.B16 of the Personnel Service System Rules and Regulation (PSSR&R) and the Fair Labor Standards Act (FLSA).

NOTE: Education and training claimed under item 24(A) through (H) of the Application for Employment must Be substantiated by an official school transcript, diploma or certificate. FAILURE TO PROVIDE THE REQUIRED DOCUMENTS WILL RESULT IN AUTOMATIC DISQUALIFICATION.

INTERESTED PERSONS SHOULD SEND THEIR CURRENT APPLICATION FORMS TO:

Office of Personnel Management
Springs Plaza, Gualo Rai
Saipan, MP 96950

Office of Personnel Management
Antonio C. Atalig Public Library Bldg.
Office of the Mayor, Tatachog
Rota, MP 96951

Office of Personnel Management
San Jose Village
Tinian, MP 96952