

DIVISION OF COASTAL RESOURCES MANAGEMENT  
 APC APPLICATION CHECKLIST FOR GEO-TECHNICAL/SOIL INVESTIGATION WORK  
 SHORELINE AREA OF PARTICULAR CONCERN (APC)

	✓	NOTES
NAME OF PROJECT:	✓	Name of activity being proposed
PROJECT OWNER'S NAME:	✓	Name of the business or individual responsible for the project
PHYSICAL LOCATION OF BUSINESS:	✓	Information on the physical location of the primary business or individual
MAILING ADDRESS OF THE BUSINESS:	✓	Mailing information of the business or individual (Project Owner)
TELEPHONE & EMAIL ADDRESS:	✓	Contact information of the project owner
NAME OF AUTHORIZED REPRESENTATIVE:	✓	Person in charge of obtaining CRM permit (Serves as the Point of Contact for all permitting Matters)
TELEPHONE & EMAIL ADDRESS:	✓	Contact information of the authorized representative
FUNDING SOURCE:	✓	Information on the source of the funds to be used to finance the project
ESTIMATED PROJECT COST:	✓	Estimated cost of the project (from start to finish)
LAND TITLE OR LEASE AGREEMENT (PUBLIC OR PRIVATE):	✓	DLNR Clearance or Copy of contract to perform project.
COPIES OF REQUIRED PERMITS/LICENSES/CLEARANCES:		
Division of Tax & Revenue:	✓	Valid, CNMI-issued business license - Must be licensed to perform activity as contracted.
Zoning Office:		If applicable, valid clearance from zoning
Department of Public Works:		N/A
Division of Environmental Quality:		Valid One Start/Earthmoving Permit or Permit Waiver
Division of Fish & Wildlife:		Required if DEQ One Start/Earthmoving permit is not required, OR, if DEQ waiver is issued.
VICINITY MAP OF THE PROJECT SITE:	✓	General location of the project site. Map must be clear and legible
SITE DEVELOPMENT PLAN:	✓	Plan must illustrate location and number of bore holes. Must include distance of the shoreline boundary to the closest borehole(s).
SOLID & GREEN WASTE DISPOSAL PLAN, if any:	✓	Estimated solid waste generation must be calculated in cubic yards or tons
EROSION CONTROL PLAN:	✓	Plan must be in accordance to DEQ's Regulations
USACE (US Army Corps of Engineers) PERMIT:		Required if project will be breaking the plain of the "Mean High Water Mark Line" of the Pacific Ocean
WATER QUALITY CERTIFICATION:		Required if project will likely degrade water quality
Supplemental Documents:		Other documents not listed in this checklist but is directly or indirectly associated with the project. Documents that will be useful for a thorough review.

Reviewed by: \_\_\_\_\_

Date: \_\_\_\_\_