

DIVISION OF COASTAL RESOURCES MANAGEMENT  
 APC APPLICATION CHECKLIST FOR CONSTRUCTION OF NEW ONE/TWO-STORY COMMERCIAL BUILDING(S)  
 WETLANDS & MANGROVES AREA OF PARTICULAR CONCERN (APC)

	v	NOTES
NAME OF PROJECT:		Name of activity being proposed
PROJECT OWNER'S NAME:		Name of the business or individual responsible for the project
PHYSICAL LOCATION OF BUSINESS:		Information on the physical location of the primary business or individual
MAILING ADDRESS OF THE BUSINESS:		Mailing information of the business or individual (Project Owner)
TELEPHONE & EMAIL ADDRESS:		Contact information of the project owner
NAME OF AUTHORIZED REPRESENTATIVE:		Person in charge of obtaining CRM permit (Serves as the Point of Contact for all permitting Matters)
TELEPHONE & EMAIL ADDRESS:		Contact information of the authorized representative
FUNDING SOURCE:		Information on the source of the funds to be used to finance the project
ESTIMATED PROJECT COST:		Estimated cost of the project (from start to finish)
ZONING PERMIT:		Permit must be valid and consistent with the CRM application, project description, & all applicable permits, license, or clearances attached to the CRM permit application.
LAND TITLE OR LEASE AGREEMENT (PUBLIC OR PRIVATE):		Land Title or Lease Agreement must include surveyed map of the project site.
VICINITY MAP OF THE PROJECT SITE:		General location of the project site. Map must be clear and legible
SITE DEVELOPMENT PLAN:		Map illustrating the completed development of the project site. Plan must include appropriate buffer zone required as a no-built vegetation space
STORMWATER MANAGEMENT & EROSION CONTROL PLANS:		Plans must be 100% complete; Prepared & stamped by CNMI-Certified P.E.
A/E CONSTRUCTION DESIGN PLANS:		Plans must be 100% complete; Prepared & stamped by CNMI-Certified P.E.
WETLAND DELINEATION REPORT:		Report must be current or within 5 years from date of inspection.
USACE (US Army Corps of Engineers) PERMIT:		If applicable, wetland is classified as USACE Jurisdictional Wetland
WATER QUALITY CERTIFICATION:		If the project will directly impact the wetland (Jurisdictional or local or both)
Supplemental Documents:		Other documents not listed in this checklist but is directly or indirectly associated with the project. Documents that will be usefull for a thorough review.

Reviewed by: \_\_\_\_\_

Date: \_\_\_\_\_