

**APPENDIX I – Lagoon & Reef; Managaha & Anjota Islands; Coral Reef; Seagrass**

*The lagoon and reef areas are defined as the area consisting of a partially enclosed body of water formed by sand spits, bay mouth bars, barrier beaches, or coral reefs within the Commonwealth of the Northern Mariana Islands (NMIAC § 15-10-315(a)).*

**A. Description of Project or Proposed Actions**

- 1) Describe in detail the scope and nature of the proposed activities or project.  
*(Please use additional sheets, if needed)*

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- 2) Will your project be performed underwater or on surface water? If yes on either, briefly describe the current condition of the aquatic environment?

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- 3) Will a boat or watercraft vessel be used for this project? If yes, briefly describe the type of vessel and boat engine capacity (HP).

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- 4) Will the project require the use of heavy equipment, hydraulics, and/or other heavy-duty tools? Will the project require the use of marine chemicals or any marine substance that may be harmful to the marine environment? If yes on either, briefly describe the purpose of these tools/chemicals and why it is necessary to the project?

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- 5) What is the total area of the project’s footprint? Please provide the coordinates and attach a map depicting the size and location of your project’s boundaries.

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- 6) Do you anticipate any impacts to water quality, seagrass, and/or coral reef habitat as a result of your project? If yes on all or either, what are the short-term and long-term effect to water quality, seagrass, and/or coral reef habitats? Please describe.

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7) Briefly describe measures to be used in avoiding or minimizing your project’s negative effects to the water quality, seagrass, and/or coral reef habitat? Describe your plan of action to avoid or reduce the probability and impact of such risk.

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8) If your project’s impacts to water quality, seagrass, and/or coral reef habitats are unavoidable, what is the total area (in square meters or acres) of the coral reef or seagrass coverage likely to be affected or lost as a result of this project?

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9) Will you be able to mitigate or restore any coral or seagrass coverage that were damaged or lost as a result of your project? If no, please proposed below an alternative site for your project. If yes, please briefly describe below your proposed mitigation plans to compensate or restore these damages or lost as a result of your project (*Compensatory Mitigation Plan must be attached to the application*).

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10) What is anticipated start and completion date of your project?

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11) Do you have any other information that you would like to share or include in this application that you think would be useful or necessary to our evaluation? If yes, please describe below:

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### CERTIFICATION OF TRUTH

I certify that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. The information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines of up to \$10,000.00 per day per violation.

**By Applicant:**

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**LETTER OF AUTHORIZATION**

By signing this letter of authorization, I am certifying that the individual listed below is authorized to act on my behalf on matters pertaining to DCRM’s permitting process and requirements. My representative is authorized to perform on my behalf as follows (check all that applies):

- Receive and review documents/permit
- Attend meetings at DCRM’s request
- Make decisions during meetings
- Request follow ups or permit inquiries
- Sign permit application form(s)
- Other: \_\_\_\_\_

**By Applicant/Owner:** *(Proof of ownership OR legal authority required)*

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\*\*\*\*\* **AND** \*\*\*\*\*

The authorized representative understands the above conditions and agrees to act on behalf of the above applicant/owner on matters pertaining to DCRM’s permitting process and requirements indicated by the applicant/owner above.

**Authorized Representative:** *(Copy of valid Identification card and business license required)*

\_\_\_\_\_  
Name of Authorized Representative

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

**CRM PERMIT FEE SCHEDULE**

CRM permit application shall be accompanied by a non-refundable CRM permit application and administrative fee in accordance with the following fee schedule, by check made payable to CNMI Treasurer (CRM Rules and Regulations, NMIAC § 15-10-205 (h)).

A. For Minor or Temporary Permit Applications

- (1) No fee for State and Local Government Agencies engaged in government projects.
- (2) \$25.00 fee for temporary permits unless waived by the DCRM Director.
- (3) \$200.00 fee for Minor development permits.

As provided below, a “De Minimis APC Waiver” may be requested and a minor APC permit fee reduction may be granted at the discretion of the DCRM Director.

(i) “De Minimis Fee Waiver” Request: When an applicant for a minor APC permit has substantial evidence that the proposed activity or action will have no direct or cumulative impact on coastal resources, a “De Minimis APC Fee Waiver” may be requested in writing through the permitting office. This request must clearly state the reason(s) why the proposed activity will be “de minimis” in nature, and include a request for a reduction of up to 50% of APC permitting fees for commercial actions and 100% of APC permitting fees for mitigation, restoration, or non-commercial actions.

(ii) Review of “De Minimis Fee Waiver” Requests: Such requests must be submitted to the Director with the Permit Manager copied. Permitting staff will review such requests to ensure accurate environmental information has been provided, and the Permit Manager will submit a recommendation to the Director to approve or deny the waiver request within ten working days of receipt of the request at the Saipan DCRM office. The Director may deny or grant the waiver request, or grant the request with restrictions, conditions, or modifications at their discretion. If a waiver is granted, the Director shall issue a letter to the applicant detailing what, if any, restrictions the waiver is conditioned upon, and a copy of this letter will be retained in the permit file. Any deviation of scope of activities of the subject project will be treated as unpermitted for the purposes of enforcement action, if necessary, as detailed in § 15-10-900. Submission of a “De Minimis APC Fee Waiver” request shall stop the clock on review of the submitted APC permit. If the waiver request is denied, the review period will be restarted upon the date of the issuance of the denial letter.

B. Fees for APC or Major projects shall be based upon appraisal of construction costs.

FEE AMOUNT COST OF PROJECT OR PERMIT AMENDMENT

\$200	Less than or equal to \$ 50,000
\$400	Value between \$ 50,001 and \$ 100,000
\$1,000	Value between \$ 100,001 and \$500,000
\$2,000	Value between \$ 500,001 and \$ 1,000,000
\$2,000	For every \$1,000,000.00 cost increment exceeding one million dollars.

**STATEMENT OF DISCLOSURE**

**AND APPLICANT AGREEMENT TO PERMIT FEES**

The applicant agrees that all fees, which must be fully paid to the CNMI Treasury and a copy of the receipt be submitted to DCRM, are based upon representations made to DCRM. If after submission of this fee and that DCRM determines that an error has been made by either the applicant's submission or at the time a fee was determined, the applicant understands that additional fees may be assessed by DCRM. These fees must be paid prior to the submission of any permit application to DCRM.

The applicant understands the above conditions and agrees to comply.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date