

**COMMERCIAL MARINE SPORTS OPERATIONS**

APPENDIX II – Lagoon & Reef; Managaha & Anjota Islands; Coral Reef; Seagrass

i. Motorized: \_\_\_ Specify: \_\_\_\_\_

Type of Vessel(s):

Boat \_\_\_ Personal Watercraft \_\_\_ Amphibious/Water Vessel \_\_\_ Other (please describe) \_\_\_

If applicable, name of charter company (boat rental): \_\_\_\_\_

ii. Non-Motorized \_\_\_ Specify: \_\_\_\_\_

iii. Other: \_\_\_ Specify: \_\_\_\_\_

**Description of Project or Proposed Actions for Marine Sports Operators**

1) How many customers does your marine sports operation average per month?

\_\_\_\_\_

2) On average, how often and how long do you take your customers out to the water?

\_\_\_\_\_  
\_\_\_\_\_

3) Please list what locations you will be operating in and attach vicinity map (note, operations in Marine Protected Areas require authorization letter from the Division of Fish and Wildlife): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4) Will your project require any construction activities? If yes, please describe what you are constructing and the type of methods and materials used for construction:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5) Will toilet facilities be provided at the project site?

Yes \_\_\_\_\_ Explain what type: \_\_\_\_\_

No \_\_\_\_\_ Explain where will personnel be using the toilet facilities?

\_\_\_\_\_

6) Briefly describe procedures or best practices you implement to avoid or mitigate environmental effects, if any:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

7) If applicable, how often do you maintain the conditions of your boat(s) and/or Personal Watercraft and its engine(s)?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

8) Do you provide receptacles or trash bins at the project site? \_\_Yes\_\_ No\_\_ Sometimes

a) If yes or sometimes, how often do you empty your trash bins? Where do you dispose your trash?

\_\_\_\_\_

b) If no or sometimes, how and where do you and your customers dispose your trash?

\_\_\_\_\_

9) Name of Insurance Company and Policy Number or please attach three (3) denial letters:

\_\_\_\_\_

10) Please confirm included attachments listed on checklist below:

CURRENT BUSINESS LICENSE	
VALID INSURANCE POLICY or DENIAL LETTERS (3)	
MASTER DIVER INSTRUCTOR ID (SCUBA ONLY)	
OFFICE LOCATION / VICINITY MAP	
PERMIT FEE PAYMENT RECEIPT	

**CERTIFICATION OF TRUTH**

I certify that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. The information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines of up to \$10,000.00 per day per violation.

**By Applicant:**

_____	_____
Print Name	Title
_____	_____
Signature	Date

\*\*\*\*\* OR \*\*\*\*\*

**By Authorized Representative:**

_____	
Print Name	
_____	_____
Signature	Date

### Commercial Marine Sports Operators Permit Fee Schedule

FEE AMOUNT	TYPE OF MARINE SPORTS
\$ 200 .....	New or Renewal of Non-Motorized Marine Sports
\$1,000 .....	Initial Fee for Motorized Marine Sports
\$ 750 .....	Renewal Fee for Motorized Marine Sports

One application or renewal fee will cover multiple proposed uses and concurrent operations for up to two licensed and listed boats or five personal watercraft so long as activities are compliant with any and all permit restrictions.

- Marine Sports Operators (MSO) shall be permitted on a set bi-annual schedule, starting May 30, 2018. Permittees holding permits that expire after May 30, 2018 will pay a prorated fee to extend their permit to May 30, 2019. Permit renewals shall be due on May 30 every year, or, if this date falls on a weekend, the following business day.
- (i) Discounted MSO fees for qualifying “green” and “sustainable eco-tour” certifications are available as follows:

MSO Tier 1 Reduction	Membership of the Marine Sports Association in good standing	10% fee reduction
MSO Tier 2 Reduction	Members of the Marine Sports Association in good standing with no reported violations for at least one year	15% fee reduction
MSO Tier 3 Reduction	Members of the Marine Sports Association in good standing with no reported violations for at least one year and completion of qualifying “eco-tour” training and/or certification.	25% fee reduction

- (ii) Qualifying for Discounted MSO Permit Fee.

To qualify for the tiered permit fee reductions listed above, MSO permit applicants must request discount in writing at the time of permit renewal or new permit application. Required documentation includes proof of membership in an active Marine Sports Association and certification of completion of a DCRM-approved “eco-tour training” and/or certification program.

**STATEMENT OF DISCLOSURE  
AND APPLICANT AGREEMENT TO PERMIT FEES**

The applicant agrees that all fees, which must be fully paid to the CNMI Treasury and a copy of the receipt be submitted to DCRM, are based upon representations made to DCRM. If after submission of this fee and that DCRM determines that an error has been made by either the applicant's submission or at the time a fee was determined, the applicant understands that additional fees may be assessed by DCRM. These fees must be paid prior to the submission of any permit application to DCRM.

The applicant understands the above conditions and agrees to comply.

_____	_____
Print Name	Title
_____	_____
Signature	Date

**OR**

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On behalf of the applicant, the authorized representative understands the above conditions and agrees to be responsible for ensuring his/her client's compliance.

_____	
Print Name	
_____	_____
Signature	Date

## NOTICE TO THE APPLICANT

It is the responsibility of the applicant to submit all required supporting documents to DCRM. DCRM regulations for APC Permits require that the following **MUST** accompany every application otherwise application will be deemed incomplete and RETURNED. Once completed, a pre-application conference shall be held to discuss the proposed activity and to provide the applicant with information pertaining to the CRM program goals, policies and requirements and to answer questions the applicant may have regarding the CRM program and its requirements.

Pursuant to §15-10-205 of the DCRM Rules and Regulations, please submit the following:

1. **Copies.** The applicant shall file an original DCRM application with exhibits and attachments and one digital copy thereof;
2. **File Location.** CRM permit applications shall be filed at the DCRM office in Saipan. Proposed projects on Tinian or Rota may be filed at the respective DCRM Branch office;
3. **Certification.** CRM permit applications shall be signed and dated by the applicant that the information supplies in the application and its exhibits and attachments are true;
4. Supporting attachments and exhibits pertaining to the proposed project and project site as follows:
  - a. Statements
  - b. Drawings
  - c. Maps
  - d. Permits & Clearances from other regulating agencies as applicable (ex. HPO, DEQ, DFW, Zoning, DPL)
  - e. Other documents necessary for thorough review (Staff will provide you with a list)
5. Application Fee (see attached DCRM Fee Schedule for application fee amount)
6. Proof of Ownership (Lease/Rental Agreement & Business License)

In addition, where these additional items are applicable, they are also required:

- a. Affirmation that the proposed structure will be connected to CUC's power, sewer, and water service.

Your application will be thoroughly reviewed by DCRM technical advisors. You will be notified if additional information is required to complete this review.

To avoid delays in processing your permit application, you are strongly encouraged to fully provide all necessary information and to adhere to all Coastal Resources Management Program requirements.